



## OCTOBER 17, 2016 BOARD MEETING

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### 1. Open Meeting

- a. Call to Order
- b. Pledge to the Flag

### 2. Approval of Minutes

Approval of the October 3, 2016 Regular Board Meeting Minutes, the October 3, 2016 Committee of the Whole Meeting Minutes and the October 3, 2016 Building and Property Meeting Minutes.

### 3. Student/Staff Recognition and Board Reports - Zoe Marinacci and Emily Webber

### 4. Financial Reports

#### a. Payment of Bills

General Fund	\$	826,488.33
Capital Projects	\$	0.00
Stadium & Track Projects	\$	46,359.42
Cafeteria Fund	\$	3,775.54
Student Activities	\$	<u>23,629.94</u>
<b>Total</b>	<b>\$</b>	<b>900,253.23</b>

Motion to approve the payment of bills as presented.

#### b. Treasurer's Fund Report

General Fund	\$	23,835,235.39
Capital Projects	\$	3,503,553.24
Cafeteria Fund	\$	524,776.29
Student Activities	\$	205,087.95
Stadium & Track Projects	\$	<u>1,015,889.41</u>
<b>Total</b>	<b>\$</b>	<b>29,084,542.28</b>

Motion to accept the Treasurer's report and budget transfers as presented.

## **5. YTD General Fund Report and YTD Taxes**

The administration prepared these reports for the Board. The General Fund report looks at our revenue and expense for this year against the budget and compares those amounts to last year. The YTD Tax report shows the monthly collections and cumulative collections and compares that to the two previous years.

Motion to accept Year-To-Date General Fund and Tax Reports as submitted.

## **6. Reading of Correspondence**

Mr. Richard W. Fry, Superintendent of Schools received correspondence from the Pennsylvania Department of Education, Division of Federal Programs, stating that Big Spring School District has maintained fiscal effort when comparing the fiscal year ending June 30, 2014 to the fiscal year ending June 30, 2015. The Big Spring School District continues to stay eligible for full participation in federal grant funding for the 2016-2017 school year. The correspondence is included with the agenda.

## **7. Recognition of Visitors**

## **8. Public Comment Period**

## **9. Structured Public Comment Period**

## **10. Old Business**

## **11. New Business**

## **12. Personnel Items - Action Items**

### **a. Resignation - Seth Stover**

Mr. Seth Stover has submitted his resignation as the Assistant Swimming and Diving Coach and has requested to assist as a volunteer coach, effective immediately.

The administration recommends that the Board of School Directors approve Mr. Stover's resignation as the Assistant Swimming and Diving Coach as well as his request to assist as a volunteer coach, effective immediately.

### **b. Recommendation for Middle School Assistant Memory Book Advisor - Patty Chastain**

Dr. Linda Wilson, Middle School Principal is recommending Ms. Patty Chastain as the Middle School Assistant Memory Book Advisor, effective immediately.

The administration recommends that the Board of School Directors approve Ms. Chastain as the Middle School Assistant Memory Book Advisor, as presented.

**Personnel Items - Action Items**

**c. Recommendation for District Calendar Developer - Julie Wallace**

Mr. Kevin Roberts, Assistant Superintendent would like to recommend Ms. Julie Wallace for the Classified Position of District Calendar Developer, replacing Mrs. Brandie Shatto who has resigned. The responsibility of this position will require Ms. Wallace to work with students, staff and administration to facilitate the development of the annual District calendar. The position is an extra-duty classified position with a stipend of \$2500 per school year.

The administration would like to recommend the Board of School Directors approve Ms. Julie Wallace as the District Calendar Developer, as presented.

**d. Recommendation for School Police - Shawn Rickabaugh**

Mr. Rick Gilliam, Director of Building and Grounds is recommending Mr. Shawn Rickabaugh to be added to the School Police roster to assist with athletic events for the 2016-2017 school year. Mr. Rickabaugh's hourly rate will be \$10.02.

The administration recommends that the Board of School Directors approve Mr. Rickabaugh to be added to the School Police roster, as presented.

**e. Recommendation for Part-Time Custodians - Kelly Varner and Lisa Chestnut**

Mr. Rick Gilliam, Director of Building and Grounds would like to recommend Ms. Kelly Varner and Ms. Lisa Chestnut as part-time custodians for Mt. Rock Elementary School, replacing Mr. Larry Darr who has resigned. Ms. Varner and Ms. Chestnut will be sharing this five hour five day a week custodial position. The hourly rate for this position will be \$12.39.

The administration would like to recommend the Board of School Directors approve Ms. Varner and Ms. Chestnut as part-time custodians for Mt. Rock Elementary School, as presented.

**f. Recommendation for Part-Time Life Skills Aide - Desiree Pelletier**

The administration would like to recommend Ms. Desiree Pelletier as a Life Skills aide at Oak Flat Elementary School. Ms. Pelletier will work 5.75 hours per day, five days a week with an hourly wage of \$11.77.

The administration recommends that the Board of School Directors approve Ms. Pelletier as a Life Skills aide at Oak Flat Elementary School, as presented. This hire is subject to the Probationary Period as spelled out in the Classified Compensation Plan.

**Personnel Items - Action Items**

**g. Recommendation for a Part-Time Learning Support Aide - Celeste Negley**

The administration would like to recommend Ms. Celeste Negley as a Learning Support aide at Newville Elementary School. Ms. Negley will work 5.75 hours per day, five days a week with an hourly wage of \$10.60.

The administration recommends that the Board of School Directors approve Ms. Negley as a Learning Support aide at Newville Elementary School, as presented. This hire is subject to the Probationary Period as spelled out in the Classified Compensation Plan.

**13. New Business - Action Items**

**a. Approve Stadium & Track Fund Payments**

The District received the following applications for payment:

<u>Work Submitted</u>	<u>Pay To</u>	<u>Amount</u>	<u>Balance</u>
MS/DAO/MR Roof	Garland/DBS, Inc.	\$15,940.77	\$0.00
MR Pave Project	New Enterprise Stone & Lime Co.	\$210,072.00	
Network equipment & install	R.L. Snyder Electric, Inc.	\$3,954.35	
Track Permit Fees	Cumberland Cnty Conservation District	\$2,700.00	
Track Permit Fees	Cumberland Cnty Planning Dept	\$115.00	
Track Permit Fees	Commonwealth of PA Clean Water Fund	\$800.00	
Track Permit Fees	W. Pennsboro Township	\$547.00	
Security Camera Install	Honeywell International, Inc	\$456.91	
Security Camera Install	Honeywell International, Inc	\$2,124.80	

The administration recommends the Board of School Directors approve payments from the Stadium & Track Project Fund for \$15,940.77 to Garland/DBS, Inc., \$210,072 to New Enterprise Stone & Lime Co., \$3,954.35 to R.L. Snyder Electric, Inc., \$2,815 to Cumberland County, \$800 to the Commonwealth of PA, \$547 to West Pennsboro Township and \$2,581.71 to Honeywell International, Inc.

**b. Approve Sale of Items By Sealed Bid**

The Director of Buildings and Grounds has identified 2 welders, a car and a truck for sale.

The administration recommends the Board of Directors approve the sale by sealed bid of property listed on the included advertisement.

#### **14. New Business - Information Items**

##### **a. Proposed Draft of the Big Spring School District Comprehensive Plan**

Mr. Kevin Roberts, Assistant Superintendent would like to submit the July, 2017 - June, 2020 Comprehensive Plan for Board review. It is mandatory for the Comprehensive Plan to have a 28 day public review which will require the Comprehensive Plan to be placed on the October 17th Board agenda as an information item before becoming an action item at the November 7, 2016 Board meeting.

##### **b. Recommendation for School Resource Officer Staffing - Brian Gryzboski**

Following a thorough interview process including Cumberland County Sheriff's Office leadership and Big Spring School District, District Office leadership, Deputy Brian Gryzboski has been chosen to serve as the School Resource Officer. Deputy Gryzboski comes to the position with more than eight years of successful law enforcement service including service in an educational environment. In addition, Deputy Gryzboski comes to the position as a trainer in First Aid, CPR, AED and is a certified member of South Central Region Police Crisis Intervention Team. Given his successful years of service, credentials earned throughout his experiences, and proven track record in an educational setting, Deputy Brian Gryzboski has been selected to serve as the School Resource Officer.

#### **15. Future Board Agenda Items**

#### **16. Board Reports**

##### **a. District Improvement Committee - Mr. Bob Kanc**

##### **b. Athletic Committee - Mr. Swanson, Mr. Gutshall, Mr. Deihl**

##### **c. Vocational-Technical School - Mr. Wolf and Mr. Piper**

##### **d. Building and Property Committee - Mr. Barrick, Mr. Piper, Mr. Swanson, Mr. Roush, Mr. Gutshall**

We met with Turf Track & Court at 15:15 this afternoon to discuss progress on the track design.

##### **e. Finance Committee - Mr. Blasco, Mr. Piper, Mr. Swanson, Mr. Gutshall**

There will be a Finance Committee Meeting before the Committee of the Whole meeting on November 21st.

##### **f. South Central Trust - Mr. Blasco**

##### **g. Capital Area Intermediate Unit - Mr. Wolf**

##### **h. Tax Collection Committee - Mr. Wolf and Mr. Swanson**

##### **i. Future Board Agenda Items**

##### **j. Superintendent's Report**

**17. Meeting Closing**

**a. Business from the Floor**

**b. Public Comment Regarding Future Board Agenda Items**

**c. Adjournment**

Meeting adjourned at \_\_\_\_\_ PM, **October 17, 2016**

Next scheduled meeting is: **Monday, November 7, 2016**